

MINUTES – JUNE 8, 2004

The Caswell County Board of Commissioners reconvened its meeting at the Historic Courthouse in Yanceyville, North Carolina at 2:00 p.m. on Tuesday, June 8, 2004. Members present: Mel O. Battle, Chairman, Larry G. Hamlett, Vice-Chairman, Jack W. Hooper, Cathy W. Lucas, Kenneth D. Travis, and George W. Ward, Jr. Absent: Nathaniel Hall. Also present: Jeffrey H. Earp, County Manager and Gwen Y. Vaughn, Finance Officer. Wanda P. Smith, Clerk to the Board, recorded the minutes.

BUDGET WORK SESSION

The Board held a work session on the proposed budget for fiscal year 2004-2005.

The Board reviewed and discussed the GOVERNING BODY budget. Chairman Battle stated that there is a recommendation that Board Members Compensation be increased from \$41,279 to \$42,517. This change was approved by the Board with Commissioner Hamlett absent.

The Board reviewed and discussed the ADMINISTRATION budget with no changes made.

The Board reviewed and discussed the FINANCE DEPARTMENT budget with no changes made.

(Vice-Chairman Hamlett entered the meeting at this time).

The Board reviewed and discussed the TAX DEPARTMENT budget. The Board agreed to defer further discussion of the TAX DEPARTMENT budget to another budget work session in order to have the Tax Director present to address questions relating to the budget.

The Board reviewed and discussed the ELECTIONS budget with no changes made.

The Board reviewed and discussed the REGISTER OF DEEDS budget with no changes made.

The Board reviewed and discussed the NON-DEPARTMENTAL budget. Chairman Battle stated that there is a recommendation that Insurance & Bonds be reduced from \$250,000 to \$241,500. This change was approved by the Board.

The Board reviewed and discussed audit contract proposals submitted by Goodman & Company and Cherry, Bekaert, & Holland for conducting the County's audit for fiscal year 2003-2004.

Goodman & Company submitted the following proposal:

1st year: \$43,500

2nd year: \$44,550

3rd year: \$45,700

Cherry, Bekaert, & Holland submitted the following proposal:

1st year: \$55,340

2nd year: \$57,000

3rd year: \$58,000

The Board discussed terms of the contract and raised a number of questions.

The Board reviewed and discussed the INFORMATION TECHNOLOGY budget with no changes made.

The Board reviewed and discussed the MAINTENANCE/COUNTY BUILDINGS budget. Chairman Battle stated that there is a recommendation that Guilford Mills Utilities be reduced from \$6,500 to \$5,000. This change was approved by the Board.

The Board agreed to defer further discussion of the MAINTENANCE/COUNTY BUILDINGS budget to another budget work session in order to have the Maintenance Director present to address questions relating to the budget.

The Board reviewed and discussed the SHERIFF'S DEPARTMENT and JAIL budget. The Board agreed to defer further discussion of the SHERIFF'S DEPARTMENT and JAIL budgets to another budget work session in order to have the Sheriff present to address questions relating to the budget.

The Board reviewed and discussed the EMERGENCY MANAGEMENT budget with no changes made.

The Board reviewed and discussed the 911 COMMUNICATIONS budget. Chairman Battle stated that there is a recommendation that Telephones be reduced from \$6,000 to \$5,000. This change was approved by the Board.

Chairman Battle stated that there is a recommendation that Small Tools/Equipment be reduced from \$2,000 to \$1,800. This change was approved by the Board.

The Board reviewed and discussed the FIRE budget. Chairman Battle stated that there is a recommendation that the annual allocation to the ten volunteer fire departments be increased from \$20,000 to \$25,000 each. This change was approved by the Board.

The County Manager noted that the FORESTRY SERVICE budget is not included in the FIRE budget this year.

Chairman Battle stated that there is a recommendation that Estimated Reserve be reduced from \$64,648 to \$14,648. This change was approved by the Board.

The Board reviewed and discussed the INSPECTIONS budget with no changes made.

The Board reviewed and discussed the CORONER/MEDICAL EXAMINER budget with no changes made.

The Board reviewed and discussed the EMERGENCY MEDICAL SERVICES budget. Chairman Battle stated that there is a recommendation that Departmental Supplies be reduced from \$23,000 to \$22,000. This change was approved by the Board.

Chairman Battle stated that there is a recommendation that M&R Equipment be reduced from \$9,000 to \$8,000. This change was approved by the Board.

Chairman Battle stated that there is a recommendation that Training be reduced from \$3,000 to \$2,500. This change was approved by the Board.

The Board agreed to defer further review and discussion of the EMERGENCY MEDICAL SERVICES budget to another budget work session in order to have the EMS Director present to address questions relating to the budget.

The Board reviewed and discussed the ECONOMIC DEVELOPMENT budget with no changes made.

RECESS

At 4:55 p.m. Commissioner Ward moved, seconded by Commissioner Travis to recess until Tuesday, June 15, 2004, at 1:00 p.m. The motion carried unanimously.

Wanda P. Smith
Clerk to the Board

M. O. Battle
Chairman
